

# CONTINUING EDUCATION CREDIT PROGRAM GUIDELINES



All Saskatchewan Association of Medical Radiation Technologists (SAMRT) full practice and non-practice members must participate in the continuing education program.

Members must accumulate a minimum of ten \*Medical Radiation Technology specific continuing education credits per year (these credits do not have to be specific to one's discipline).



Upon renewal time, members will be asked to declare that one has received a minimum of ten medical radiation technology specific continuing education credits during the year (December 1 - November 30).

Members are not required to send their continuing education records to the SAMRT office, but to keep the records in the event that they are among the 10% of the membership who are audited annually.

Upon being audited, one must provide proof of having completed a minimum of 10 medical radiation technology specific continuing education credits during the year. Refer to the Audit Expectations Document for audit requirements and expectations.



\* Medical Radiation Technology includes: Radiological, Radiation Therapy, Nuclear Medicine and Magnetic Resonance Imaging.

**NEW Sonography credits are now accepted with the expectation that these credits link to the MRT discipline.**

### 1. Professional Conferences

- a. Attendance at Conferences/Seminar 1 Credit per 45-60 minutes
- b. Conference/Seminar Chairperson 10 Credits
- c. Conference/Seminar Committee Member 5 Credits

### 2. Individual Activities

- a. In-service Education/Guest Lectures 1 Credit for every 45-60 minutes
- b. Journal/Article Reading (**less than 3 years old**) 1 Credit
- c. Educational Session (i.e. Webinar) 1 Credit for every 45-60 minutes
- d. Directed Reading (**Discontinued in 2018**) 2 Credits
- e. Medical Imaging Quality Assurance Telehealth 1 Credit for every 45-60 minutes

### 3. Professional Development Courses

- a. Courses available from the CAMRT Credits as per the CAMRT
- b. University Educational/Institute Class 40 Credits  
\*must be related to Medical Radiation Technology
- c. Challenging and succeeding a CAMRT Exam 5 Credits

### 4. Professional Contributions

- a. Writing a published article 10 Credits
- b. i. Preparing a presentation 5 Credits
- ii. Presenting at Conference/Seminar/In-service 5 Credits  
for each presentation 5 Credits
- c. Exhibits/Posters for Conference/Seminar/In-service

### 5. Professional Involvement

- a. Provincial/National/International Council or Representative 10 Credits
- b. Committee Members 5 Credits

## ABOUT THE CREDITS

### 1. PROFESSIONAL CONFERENCES

- a. All lectures/workshops/seminars offered by the SAMRT and CAMRT are considered medical radiation technology specific credits.
- b. Lectures must be > 45 min to count as 1 Credit. 1 Credit is granted for 45-60 minutes. If a lecture is 1 1/2 hours in length, 2 Credits are granted. 1/2 hour credits are available, subject to approval by SAMRT Office.
- c. Chairperson -Individual in charge of planning the conference
- d. Conference/Seminar Committee Member- 5 credits to be allocated by the conference chairperson(s) depending on individual involvement.

### 2. INDIVIDUAL ACTIVITIES

#### Notes:

- i) Reading Material must be less than 3 years old and
- ii) Proof of completion of the directed reading quiz must be available if audited.
- a. Any type of in-service or lecture, typically in-house. Examples include, but not limited to: patient rounds, equipment orientation, PART, TLR and CPR can be used if it is ones first time being certified. Recertification cannot be used.
- b. In-service or lecture must be > 45 minutes to count as 1 Credit. 1 Credit is granted for 45-60 minutes. If a lecture is 1 1/2 hours in length, 2 Credits are granted. 1/2 hour credits are available, subject to approval by the SAMRT Office.
- c. Certificates of Attendance must be signed by a manager or supervisor for in-house activities, and must include number of credits earned.

### **3. PROFESSIONAL DEVELOPMENT COURSES**

- a. This must be offered through a recognized institution or program and relevant to your professional development.
- b. Credit to be given upon successful completion of professional development course. Proof of successful completion must be available upon being audited.

### **4. PROFESSIONAL CONTRIBUTIONS**

- a. Article must be published in a professional journal or newsletter (i.e. CAMRT, SNM, and SAMRT).
- b. 5 credits are allotted to prepare a lecture that will be presented at a conference. Credits are available for the first occurrence of the presentation only.  
5 credits are allotted to present a lecture at a conference. The lecture must be a minimum of 45 minutes in length. Credits are granted to an individual doing a presentation for the first time; subsequent delivery of the same lecture is not eligible for credits.

### **5. PROFESSIONAL INVOLVEMENT**

- a. Includes councilor representation of anybody related to your profession. (i.e. SAMRT, CAMRT).
- b. Includes representation on any committee related to your profession.

**For items not listed on this document, please contact the SAMRT Office for pre-approval of credits.**

### **EXAMPLES OF ACTIVITIES THAT DO NOT COUNT AS MEDICAL RADIATION TECHNOLOGY SPECIFIC CREDITS:**

- The act of training/mentoring/teaching
- Lean and Lean Improvement
- Re-certifications (i.e. TLR, CPR, TOG)
- Hand washing courses
- Workplace Hazardous Material
- Information System (WHMIS) Emergency Preparedness Plan (EPP) sessions
- Meetings (credits are awarded for committee involvement, not specific meetings)
- CE Program Coordinator
- Surveys
- The act of or Duties of Leadership
- Personal Protective Equipment (PPE) sessions



## CONTINUING EDUCATION AUDIT EXPECTATIONS

Every year 10 percent of the SAMRT Membership will be audited and must submit proof of earning 10 Medical Radiation Technology Continuing Education Credits.

### ACTIVITY

#### Rounds

### DOCUMENTATION REQUIRED

- " Date of attendance *and*
- " Topic of round *and*
- " Name and title of the individual *and*
- " Who led the round *and*
- " Brief description of round (Suggested 100 words)

#### Journal/Article Reading (less than 3 years old)

- " Date of journal/article *and*
- " Title of the journal/article *and*
- " Author of the journal/article *and*
- " Brief description of journal/article reading (Suggested 100 words)

#### Directed Reading (Discontinued in 2018)

- A signed certificate of completion  
**OR**
- " Date of directed reading *and*
- " Full title of directed reading *and*
- " Author of directed reading *and*
- " Proof of successful completion or a photocopy of the completed quiz

#### Professional Development Courses

- " Proof of successful completion (a proof of payment receipt will not be accepted)

#### Professional Conferences/Workshops

- " A signed certificate of attendance from the lecture/conference  
**OR**
- Date of attendance *and*
- " Topic of lecture *and*
- " Name and title of the presenter *and*
- " Brief description of lecture (Suggested 100 words)

#### In-Service/Educational Sessions/Tele-health

- " A signed certificate of attendance from the session  
**OR**
- Date of attendance *and*
- Title of the lecture/session/tele-health *and*
- Name of presenter *and*
- Brief description of the in-service/educational session/telehealth (Suggested 100 words)

